

# WEBER COUNTY LIBRARY SYSTEM

## *Board of Trustees*

### MATERIALS SELECTION POLICY

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#### I. General Policy

- A. The materials selection policy of the Weber County Library shall be in full accordance with those principles set forth in the Library *Bill of Rights* and the *Freedom to Read Statement* adopted by the American Library Association Council.
- B. The Board of Trustees believes that censorship is a purely individual matter and declares that while anyone is free to reject materials not personally approved of, no one person or group may exercise this right of personal censorship to restrict the freedom of others. Therefore, the Weber County Library Board of Trustees declares as a matter of policy that no challenged library material shall be removed from the Library under any legal or extra-legal pressure, save after an independent determination by a judicial officer in a court of competent jurisdiction and only after an adversary hearing, in accordance with well-established principles of law.

#### II. Authority

- A. Ultimate responsibility for material selection shall rest with the Library Director who is to use the best judgment possible as a professional librarian in purchasing books and other materials for the Library. Any books and/or library materials so selected shall be held to be selected by the Board of Trustees.
- B. Division heads representing the divisions listed below shall participate in the reviewing process. They shall be members of the “materials selection committee” and shall be responsible for the materials selection and/or classification in their respective divisions.

Main Library

Ogden Valley Branch

Southwest Branch

North Branch

Pleasant Valley Branch

Technical Services

- C. The Library Director shall chair the Materials Selection Committee, which shall also include the Assistant Director as vice chair. The Assistant Director will be responsible for documenting the meetings.

### III. Material Selection Aids

- A. Selection of most materials shall be made through the skilled use of selection aids such as basic and current general lists, special bibliographies and review journals.
- B. Small press and other materials not reviewed in mainstream sources will be selected at the discretion of professional librarians.

### IV. Criteria

- A. It shall be the Library's policy to purchase the best materials available within budget limitations.

Best sellers shall be considered on individual merit as shall works by popular authors.

Religious materials shall be purchased according to the needs of the community served. The Library shall strive to maintain an impartial recognition of all religions while specializing in none.

Textbooks used in the local public school system shall be rejected if other material on the subject is available.

- B. Gifts are subject to the same selection criteria applied to purchases. Gifts are accepted with the understanding that they will be added to the collection if appropriate or disposed of if they don't meet collection criteria.

### V. Implementation

- A. An administrative procedure has been developed and approved to implement this policy.
- B. The administrative procedure will be reviewed and approved by the Board from time to time, as needed.

Adopted 6/15/72  
Revised 4/18/78  
Readopted 5/18/82  
Readopted 5/20/86  
Revised 4/12/99

# WEBER COUNTY LIBRARY SYSTEM

## *Board of Trustees*

### TO REQUEST RECONSIDERATION OF LIBRARY MATERIALS

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1. Discuss the item with the librarian in charge of the division in which the item is normally kept.
2. If you desire further consideration of the item, put your concern in writing on the form which will be provided by the Library staff and return it to the Library Director. You will receive a written response.
3. If you desire further consideration of the item, you may request that it be reviewed by the staff materials/exhibits selection committee. You will receive a written response.
4. If you desire further action, you may seek to have the courts direct the Library Director to remove the item from the collection.

WEBER COUNTY LIBRARY SYSTEM

*Board of Trustees*

TO REQUEST RECONSIDERATION OF  
THE LIBRARY'S SELECTION POLICY

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1. Discuss your concerns with the Library Director.
2. If you desire further consideration of the policy, inform the Library Director or the Library Board Chair that you would like time during the next Board meeting to discuss the Selection Policy.
3. Meet with the Library Board and Library Director to discuss your concern.

Weber County Library

*Board of Trustees*

Statement of Concern about Library Resources

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The Weber County Library Board of Trustees has delegated the responsibility for selection and evaluation of library/educational resources and exhibits to the Library Director, and has established reconsideration procedures to address concerns. Completion of this form is the first step in those procedures. If you wish to request reconsideration of Library resources, please return the completed form to the Lynnda Wangsgard, Weber County Library System, 2039 W 4000 S, Roy, UT 84067.

You will receive a written response within 10 working days. Thank you for your willingness to share your concerns with us.

Date \_\_\_\_\_

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Telephone \_\_\_\_\_

Do you represent yourself: \_\_\_\_\_ An organization: \_\_\_\_\_

1. Resource on which you are commenting:

Title \_\_\_\_\_

Author/Producer \_\_\_\_\_

- |  |   |
|--|---|
| <input type="checkbox"/> Book                    | <input type="checkbox"/> Electronic Information/Network |
| <input type="checkbox"/> Magazine/Newspaper      | <input type="checkbox"/> Library Program                |
| <input type="checkbox"/> Library Display/Exhibit | <input type="checkbox"/> CD/DVD                         |
| <input type="checkbox"/> Audio Recording         | <input type="checkbox"/> Other _____                    |

2. What brought this resource/exhibit to your attention?

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3. Have you examined the entire resource/exhibit?

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4. What concerns you about the resource/exhibit? (Use other side or additional pages if necessary.)

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5. Are there resource(s) you suggest to provide additional information and/or other viewpoints on this topic?

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5. Do you have a specific request related to this material or exhibit? If yes, please explain.

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