

WEBER COUNTY LIBRARY
BOARD OF TRUSTEES
MINUTES

Date: December 21, 2010

Board Members
in Attendance: Marcia Harris, Chair
Holly Bauman
Karen Leonardi
Marie Irvine
Kathleen Herndon
Tom Taylor
Jan Zogmaister

Others
in Attendance: Lynnda Wangsgard, Library Director
Scott Jones, Assistant Director/Technology Director
Kim Hale, Comptroller
Julia Valle, Business Office Manager
Monette Hurtado, Legal Counsel
Evelyn Bertilson, Friends of the Library

Minutes:

Minutes of the October 19, 2010 meeting were approved as mailed. The November meeting was canceled to allow Board members to attend the annual Staff Development Day activities.

Director's Report:

Wangsgard presented the financial report, current as of November 30th. Revenues were predicted to exceed budget expectations and expenditures were will within established parameters. Funding was being transferred among line items in order to complete year-end projects. One final set of budget transfers will be needed to close out at year-end. Hale added that the budget was in "great shape."

Permission to Close Library System at 5 p.m. December 24th and 31st:

The Board voted to authorize closing of the Library System at 5 p.m. on December 24th and 31st.

Approval of 2011 Holiday Schedule:

The Board approved the following holiday schedule.

New Year's Day	January 1 st , Saturday (County will close December 31 st)	Library Closed
Martin Luther King, Jr. Day	January 17 th , Monday	Library Open
President's Day	February 21 st , Monday	Library Open
Memorial Day	May 30 th , Monday	Library Closed
Independence Day	July 4 th , Monday	Library Closed
Pioneer Day	July 24 th , Sunday (County will close Monday, July 25 th)	Library Closed
Labor Day	September 5 th , Monday	Library Closed
Columbus Day	October 10 th , Monday	Library Open
Veteran's Day	November 11 th , Friday (Staff Development Day)*	Library Closed
Thanksgiving Day	November 24 th , Thursday November 25 th , Friday	Library Closed Library Open**
Christmas Day	December 25 th , Sunday (County will close Monday, December 26 th)	Library Closed

* All employees will be scheduled for training from 12-9 p.m. on Staff Development Day. Training will be held at the Pleasant Valley Branch Library.

** November 25th holiday is a personal preference day, granted by the County Commissioners. Employees will schedule this time with their supervisor as they would any other holiday, November 25th – December 15, 2011. Time not used by December 15th will be forfeited

2011 Approved Budget:

Commissioner Zogmaister announced the Board's 2011 budget request had been approved as presented. She noted the ten-year capital plan was welcomed by the Commissioners and she hoped to work with the Board on the projects outlined as resources became available. In the meantime, the capital improvement projects detailed in the 2011 budget had been approved.

Request to Adopt 2011-2013 Technology Plan:

Jones presented the Library's Three Year Technology Plan, which must be on-file with the State Library in order to qualify for E-rate and Library Services and Technology Act funding. All those items included in the plan for purchase during 2011 had been approved in the 2011 budget. After discussion, the Board voted to approve the plan.

Pathway between Friendship Park and Pleasant Valley Branch:

An incident occurred December 8th along the walkway between Friendship Park and the Library parking lot, involving five area children trying to walk from H. Guy Child Elementary School to the After School program at the Pleasant Valley Branch. Staff members were called by a concerned parent, and notified by another Library patron, that children were trapped at a closed gate on the west side of the pathway and an angry man was screaming at them. Employees responded immediately and worked to resolve the issue, but not to the satisfaction of the gentleman who was frightening the children

Issues relating to Library employees' involvement were reviewed by Wangsgard, and the staff members who responded to the children's calls for help were complemented for their swift and appropriate action.

The incident occurred as a result of the gate on the pathway leading from Friendship Park to the Library being locked, requiring the children to climb over a chain link fence to get to the Library. Pictures of the walkway were provided to illustrate the logistics which resulted in the children being trapped between a locked gate and a menacing adult. The adult, an angry person who lives along the north side of the pathway, accosted the children, accusing them unjustly of pulling slats from the fence, and threatening and frightening the youngsters. South Ogden City locks the west gate November 1 through March 1, because they do not want to be responsible for removing the snow, but the east gate is often left unlocked, as is was on this particular day. In any event, the pictures illustrated children had bent the chain link wire that protrudes above both gates in an effort to climb over without getting snagged.

Zogmaister talked with City officials in an effort to resolve the situation, and the Mayor had been very positive about working with the Board in opening the pathway year-round. Wangsgard asked if the Board would consider taking ownership of the property and responsibility for helping clear the snow. After discussion, the Board noted that it was too bad to have a locked gate prevent the children living in the H. Guy Child area from visiting the Library after school, on weekends, and during the holiday season. The Board thanked Zogmaister for her work in helping resolve the issue and asked Wangsgard to determine how they could work with the City to obtain the desired result.

Library Board Meeting Schedule:

The Board will meet at each of the branch libraries during the year on the following schedule.

February – Ogden Valley Branch

March – Pleasant Valley Branch

April – North Branch

May - December – Main Library

Each meeting will include a tour of the facilities by the Branch Manager.

Other:

The Board was presented with a year-end thank you acknowledgement.

There being no further business, the meeting was adjourned at 6:15 p.m.

Respectfully submitted,

 

Julia Valle Date